# WHAT HAPPENS WHEN YOU PURCHASE AN ASSESSMENT?

An effective, eight-step assessment process is timed in accordance with organizational and board member readiness. Designed with your organization's information needs in mind, this hassle-free online process is conducted within a reliable and secure collection platform that preserves a respondent's anonymity and sets the stage for meaningful data discussion and action planning.



## 1. GETTING STARTED.

You purchase an assessment product online or by calling 202-349-2583.



#### 2. AN IMPORTANT EMAIL.

Within three days, **you'll receive an email** with next steps and a few questions to answer.



### 3. SEND US YOUR SPECS.

You send BoardSource your specifications, including your timeline, list of participants, facilitator information, and more. The timing of this stage depends on you and your timeline.



#### 4. CONFIRMATION.

Boardsource sends you a confirmation email within three business days.



# 5. READY, SET, GO.

You confirm the assessment specifications. The timing of this stage also depends on you and your timeline.



#### 6. COMPLETING THE ASSESSMENT.

**BoardSource launches the survey** and sends each participant an email, usually on the same day you confirm your assessment specifications.



## 7. FINISHING THE SURVEY.

**BoardSource closes the survey.** This stage can be extended at your discretion, but we recommend it remain open for at least two weeks.



#### 8. ANALYZING THE DATA.

**BoardSource sends data report(s)** to your facilitator within three to five days of the survey's closure. (13 days for CONNECT)



The BoardSource Board
Self-Assessment (BSA)
lays the foundatioan
for setting board
development priorities
and motivating board
members — individually
and collectively — to
strengthen the full
board's governance
performance and
practices.

Additional products are also available that build on our assessment tools and enhance the interpretation of the data it provides.

LEARN MORE →

GET STARTED NOW →

